

NORTH PENN SCHOOL DISTRICT
School Board Policy

6201(a)

INSTRUCTION

Secondary

Placement of Alternative School Students North Montco Technical Career Center

For the purpose of this policy, an "Alternative School Student" shall be defined as a student of any one of the constituent districts forming the North Montco Technical Career Center who has been officially placed by the home school district in a Department of Education approved "alternative school" program that is not operated by district employees and is operated by an outside agency or entity. This policy is not designed to consider or deal with school district-operated alternative school students being placed in the North Montco Technical Career Center.

To facilitate the more effective placement of alternative school students as defined herein into North Montco Technical Career Center programs, employees of the alternative school program must adhere to the following guidelines when enrolling students in vocational programs at the North Montco Technical Career Center.

1. To initiate the placement process, a representative from the alternative school program will meet with the North Montco guidance counselor and transitional room teacher to discuss possible placement(s). At this time, the alternative school representative must present all pertinent information regarding the student (i.e., case history, discipline records, and the like, with appropriate parental consent) to the North Montco guidance counselor. No student will be admitted to North Montco to commence the assessment process until all information has been appropriately submitted to North Montco staff.
2. The alternative school representative must contact a representative at the home school district for the purposes of involving the home school district, as necessary, in the process. The home school district should give input to North Montco on the entry of the student into the program.
3. Prior to placement in a regular vocational program, alternative school students, as defined herein, must first complete a vocational assessment in the transitional room at North Montco. This assessment will measure vocational aptitudes, interests, and basic skill levels. The entire process may take up to four weeks in duration. The vocational assessment will take into account, in part, the input of the home school district.
4. Upon completion of the vocational assessment, North Montco staff will have the opportunity to call for a placement review which will involve representatives from the home school district, alternative school, and North Montco. This group will have the authority to determine if the student is prepared to enter a regular school setting. In the event that a special education student is involved, a multi-disciplinary team would be required to be involved in such a process, in that it would probably involve a change of placement.

continued

6201(b)

5. Nothing in these guidelines/procedures shall be construed to mean that only alternative school students, as defined herein, would be required to have a vocational assessment. Vocational assessments should be performed in accordance with the requirements of federal, state, or local law.
6. In the event there is an alternative school student who is not a resident of any one of North Montco's constituent school districts, the process for placement of such non-resident student shall be identical to resident pupils, except for what follows. Following the North Montco staff having the opportunity to review the student's vocational assessment data, a recommendation will be made regarding the placement. The director will then submit the names of the students who are recommended for placement to the North Montco Joint Operating Committee to determine whether or not the student will be accepted into the school.

Policy:

Adopted: October 17, 1996

Reviewed: November 15, 2007